

Voice Mail Instructions

How to setup your voice mail

To setup your voice mail box, please use the instructions below:

1. From your Revol Wireless phone – dial *86

From another phone or landline – dial your Revol Wireless phone number.

When you hear the greeting, press zero (0).

2. Select your voice mail language – 1 for English, 2 for Spanish.

3. When the recording asks for a temporary password, enter the last 4 digits of your Revol Wireless phone number.

4. Follow along as the recording will walk you through setting up your greeting and new password.

Navigation map:

1.) MAIN MENU

- 1 Listen to messages
- 2 Messaging options
- 3 Change greeting
- 4 Personal options
- 5 Access another mailbox
- * Exit

2.) PLAY MESSAGE MENU

during message playback

- 1 Rewind 10 seconds
- 1,1 Replay message
- 2 Pause
- 3 Fast-forward 10 seconds
- 3,3 Fast forward to end
- 4 Message information
- 5 Respond to message
- 6 Forward message
- 7 Delete message
- 9 Save message
- 0 More options
- # Skip to next message
- * Return to Main Menu

3.) PERSONAL OPTIONS

- 1 Change greeting
- 2 Record spoken name
- 3 Change password
- 4 Toggle password bypass
- 5 Toggle timestamp
- 6 Access group lists
- * Previous menu

4.) GREETINGS

- 1 Record a greeting (1-9)
- 2 Activate a greeting (1-9)
- 3 Review greeting (1-9)
- 4 Review current greeting (1-9)
- 5 Use default system greeting
- 6 Use recorded name
- 7 Enable extended absence
- * Previous menu

5.) MESSAGING OPTIONS

- 1 Compose a message
- 2 Access group lists

6.) COMPOSE MESSAGE

Step 1: Enter mailboxes or group lists to send message to

Step 2: Record Message

Step 3:

- 1 Send message
- 2 Review Message
- 3 Discard message/start over
- 4 Additional options
- * Cancel, previous menu

7.) GROUP LISTS

select a list number, then

- 1 Add members
- 2 Drop members
- 3 Play list
- 4 Record name for list
- 5 Listen to recorded name
- * Previous menu

8.) SENDING OPTIONS

- 1 Send message
- 2 Tag as urgent

learn more at:

www.revol.com/features/voicemail

PLEASE NOTE: All new and saved voice mail messages will automatically delete after 60 days.

revol
wireless